

LIBRARY

Brown County

BROWN COUNTY LIBRARY  
515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

[www.browncountylibrary.org](http://www.browncountylibrary.org)



SARAH A. SUGDEN  
EXECUTIVE DIRECTOR

[Sarah.Sugden@co.brown.wi.us](mailto:Sarah.Sugden@co.brown.wi.us)  
(920) 448-5810

**BROWN COUNTY LIBRARY BOARD  
CENTRAL LIBRARY**

515 Pine Street, downtown Green Bay

**Thursday, March 21, 2019**

**5:15 p.m.**

**AGENDA**

1. Call to Order
2. Approve/Modify Agenda and Minutes
3. Communications and Open Forum for the Public
  - A. Presentation by Collection Development Manager
4. Library Business
  - A. Approve Financial, and Gifts, Grants and Donation Reports
  - B. Facilities Report
  - C. Personnel Update
  - D. Communications/Programming Update
5. Approve Budget Adjustment Notice - Reallocate funds from 2019 Fund Balance to Outlay-Equipment for the purchase of equipment that is failing, incompatible with a Windows 10 upgrade, or provides efficiency and safety in the library's grounds maintenance.
6. Behavior Guidelines Update
7. Approve Revised Job Descriptions
  - A. Local History Librarian
  - B. Research Librarian
  - C. Teen Services Librarian
8. Approve "Food for Fines" April 29 – May 5, 2019
9. Approve Out of State Travel – Chicago Comic & Entertainment Expo on 3/22/19
10. Open Session: Discussion and possible motion to convene in closed session
11. Closed Session pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.

12. **Reconvene in Open Session:** Approve any action recommended in Closed Session

13. President's Report

14. Library Director's Report

15. Other Business

16. Such Other Matters as are Authorized by Law

17. Adjournment

*Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made. Notice is hereby given that action by the Library Board may be taken on any of the items, which are described or listed in this agenda.*

John Van Dyck  
Library Board President